

**From:** [Cody, Emily](#)  
**To:** [Hewitt, Elizabeth](#)  
**Cc:** [Romero, Eugenia](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#)  
**Subject:** English 2367.09S  
**Date:** Wednesday, April 27, 2022 8:32:00 PM  
**Attachments:** [image001.png](#)

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Good evening,

On Thursday, April 14, the Arts and Humanities Panel 2 of the ASC Curriculum Committee reviewed the course proposal for English 2367.09S. Please find below the Panel's feedback for the course.

The Panel did not vote on the proposal as they would like the following points addressed:

- The Panel asks that the department reconsider the course number; when taught in AU22, this class will not be a second-year writing course, which "2367" currently denotes in the Legacy GE.
- The Panel requests clarification about how this course will fulfill minimum direct instruction hours for a 4-credit-hour class. Specifically, what accounts for the fourth credit hour of contact time? Is this part of service-learning hours for a project, perhaps? A certain amount of fieldwork required for each week?
- Please amend the syllabus to include assignment descriptions.
- Please explain in the syllabus the service-learning component of the course. One or more specific community partner should already be identified (and the necessary conversations with that organization be had before course submission). The planned service activities to be performed by the students should reflect priorities and stated goals/needs of the community partner. The Panel recommend that the faculty member consult with Claire Sweigart(.10) , Program Director of the Office of Service Learning. She will be able to provide invaluable assistance with the various components of a service-learning course.

I will return English 2367.09S to the department queue via curriculum.osu.edu in order to address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Eugenia Romero (faculty Chair of the A&H2 Panel; cc'd on this e-mail) or me.

Best,  
Emily



**Emily K. Cody, Ph.D.**

Curriculum and Assessment Assistant

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